



www.tellindiana.org

April 9 - May 14, 2018

District Name: <<District Name>>
School Name: <<School name>>
Your Confidential Access Code # <<ACCESS CODE>>

Using your confidential access code, you may access the survey from any Internet location April 9 – May 14, 2018 at www.tellindiana.org

As educators, our commitment to providing all children with a high quality education remains steadfast. Research from across the country shows that positive teaching and learning conditions are essential for student success and educator retention and that educators' own voices provide critical feedback on whether those conditions exist. That is why educational leaders are urging every school-based, licensed educator in your district to complete the **TELL Indiana** (Teaching, Empowering, Leading, and Learning) survey. Every school-based, licensed educator in participating districts has the *unique* opportunity to provide valuable input on key education issues that support school improvement planning. The survey will be available online at www.tellindiana.org starting April 9 and ending May 14, 2018. You should be able to complete the survey in 20 to 30 minutes.

The survey is completely *confidential and anonymous!* Your access code (shown in the box at the top of this letter) ensures that each educator takes the survey only once and that we correctly identify your *school*. It can NOT be used to identify you as an individual.

If you have questions or concerns, please e-mail the survey help desk at helpdesk@tellindiana.org *OR* call toll-free at **1-866-301-2454 Ext 18** Monday through Friday between 7:30 AM and 4:30 PM EST *OR* access instant help from the website www.tellindiana.org.

The 2018 survey data can be used as the basis for collaborative problem solving and school improvement and can make a difference in improving a school's climate. Individual school results will be made available over the summer after the survey closes, only if enough educators participate -- **at least 50 percent of licensed educators in the building** and at least five respondents. Please encourage your colleagues to participate in the survey. You can track the response rate (not answers) in your school in real-time on the survey website.

Thank you for your participation and your ongoing work to support children, families, and communities.