



www.tellindiana.org

April 2-April 30, 2012

March 2012

Dear Colleague:

As educators, our commitment to providing all children with a high quality education remains steadfast. Your work is essential to student success, and that's why one of our top priorities is making sure educators have the time, tools, and supports necessary to be effective in the classroom and in their schools.

Research from across the country shows that positive teaching and learning conditions are essential for student success and educator retention and that educators' own voices provide critical feedback on whether those conditions exist. That is why educational leaders are urging every school-based, licensed educator in the selected schools to complete the **TELL Indiana** (Teaching, Empowering, Leading, and Learning) survey. This endeavor is funded by the Teacher Incentive Fund as part of the grant requirements. I urge every school-based, licensed educator participating in the Teacher Incentive Fund to complete the **TELL Indiana** survey. This is a *unique* opportunity for all educators to provide valuable input on key education issues such as available time, facilities, and resources; community engagement and support; instructional practices; and more.

<<School Name>>

<<District Name>>

Your *Confidential* Access Code #

<<access code>>

Using your confidential access code, you may complete the survey from any Internet location from April 2, 2012 to April 30, 2012 at [www.tellindiana.org](http://www.tellindiana.org)

The survey will be available online at [www.tellindiana.org](http://www.tellindiana.org) starting April 2 and ending April 30, 2012. You should be able to complete the survey in 20 to 30 minutes.

The survey is completely *voluntary, confidential, and anonymous!* Your access code (shown in the gray box) ensures that each educator takes the survey only once and that we correctly identify your *school*. It can NOT be used to identify you as an individual.

If you have questions or concerns, please e-mail the survey help desk at [helpdesk@tellindiana.org](mailto:helpdesk@tellindiana.org) *OR* call toll-free at 888-601-5826 Monday through Friday between 7:30 AM and 4:30 PM EST *OR* access instant help from the website [www.tellindiana.org](http://www.tellindiana.org).

The 2012 survey data can be used as the basis for collaborative problem solving and school improvement and can make a difference in improving a school's climate. Individual school results will be available online by the end of May 2012, only if enough educators participate -- **at least 50 percent of licensed educators in the building** and at least five respondents. Please encourage your colleagues to participate in the survey. You can track the response rate (not answers) in your school in real-time on the survey website.

Your voice is essential. **TELL Indiana** and we will listen. Thank you for your participation and your ongoing work to support children, families, and communities.

Sincerely,

Amy Miller  
TIF Director  
Office of Educator Effectiveness and Leadership  
Indiana Department of Education